

FERRIS STATE UNIVERSITY

HUMAN RESOURCES

Position Title:	Electrician
Location:	Big Rapids (Main Campus)
Department:	55501 - Electrical
Advertised Salary:	\$28.56 hourly rate pursuant to the FSU and AFSCME/AFL-CIO Agreement
FLSA:	Non-Exempt
Temporary/Continuing:	Continuing
Part-Time/Full-Time:	Full-Time
Union Group:	Custodial, Maintenance, Dining, Skilled Trade (AFSCME Local 1609)
Term of Position:	12 Month
At Will/Just Cause:	Just Cause
Summary of Position:	Perform skilled trades work in installing, inspecting, maintaining, diagnosing, and/or electrical wiring, equipment and devices of any voltage as required to maintain the function and operation of the University.
Position Type:	Staff
Required Education:	High school diploma or GED equivalency.
Required Work Experience:	No minimum years of experience required other than that required to obtain a Journeyman's electrical license. However, work experience must include commercial and/or industrial and high voltage and controls.
Required Licenses and Certifications:	Valid driver's license. State of Michigan Journeyman Electrical License.
Physical Demands:	<ul style="list-style-type: none"> • Bending • Carrying

	<ul style="list-style-type: none"> • Electrical Hazards • Inclement Weather • Moving • Reaching • Twisting • Balancing • Climbing • Driving • Heights • Lifting • Pushing/Pulling • Repetitive Movement • Standing
Additional Education/Experiences to be Considered:	
Essential Duties/Responsibilities:	<p>Estimate material requirements for assigned work.</p> <p>Install, inspect, maintain, diagnose, and repair all electrical wiring, equipment and apparatus used for all signaling systems and circuits, such as fire alarms, security alarms, time systems, bell systems, etc., as allowed by law. (Telephone communications systems excluded.)</p> <p>Install, inspect, maintain, diagnose, and repair all electrical wiring, equipment and apparatus used for the distribution and utilization of electrical energy for power and lighting of both permanent and temporary circuits and systems of appropriate required voltage.</p> <p>Install, inspect, maintain, diagnose, and repair all electrical wiring, equipment and apparatus used for the production, distribution, and utilization of electrical energy for all emergency and standby systems and circuits.</p> <p>Maintain assigned tools, keep equipment and mechanical space in a neat, organized, and clean non-hazardous environment.</p> <p>May be required to secure required electrical permits</p> <p>Prepare records and reports as assigned.</p> <p>Provide emergency shutdown and passenger evacuation from all elevators as provided by law.</p> <p>Stock, maintain and operate a service vehicle in a neat, organized and safe manner.</p> <p>Maintain safety and security of equipment, vehicles, keys, tools, materials, and inventories.</p> <p>Maintain safety, health, and quality standards in all duties and</p>

	<p>responsibilities.</p> <p>Report to immediate supervisor.</p> <p>Train and oversee the work of other employees in the performance of the characteristic duties.</p> <p>Carry out these responsibilities in accordance with University policies and applicable laws.</p> <p>Demonstrates an understanding of diversity, equity, and inclusion, especially in working relationships with students, faculty, staff and community members.</p> <p>Any other duties assigned within the position classification area.</p>
Marginal Duties/Responsibilities:	<p>Assist in or perform work on other mechanical systems as needed.</p> <p>Train and oversee others in the performance of the characteristic duties.</p>
Skills and Abilities:	<p>Communicate effectively with students, staff, faculty and visitors.</p> <p>Demonstrate ability to climb 100' light pole.</p> <p>Direct and train others in the performance of the characteristic duties.</p> <p>Erect and work from ladders, scaffolds, elevated work platforms, light poles, bucket trucks, etc.</p> <p>Keep and maintain accurate records.</p> <p>Maintain University standards of good workmanship in both quality and quantity.</p> <p>Perform mathematical computations with a high degree of accuracy.</p> <p>Perform skilled work in all electrical-related duties.</p> <p>Read, understand, interpret, and follow blue prints, sketches, schematics, specifications, directions, safety labels, equipment operations manuals, etc.</p> <p>Understand and know methods, codes and regulations, materials, tools, equipment, occupational hazards, and safety precautions of the electrical trade.</p> <p>Understand, use good judgment, and follow procedures established through safety training and the physical plant safety manual.</p> <p>Work harmoniously with and direct others in situations of variable temperatures; occasional noise; stressful workloads, and in inclement weather environments.</p> <p>Work independently.</p> <p>Work with least amount of inconvenience to all people involved.</p> <p>Lift a minimum of 30 lbs. and occasionally up to 50 lbs.</p> <p>Sit, walk, lift, push, pull, bend, climb and crawl.</p> <p>Stand for most of shift.</p>

	<p>Work in tunnels, shafts, and similar confined spaces.</p> <p>Work on ladders, scaffolds, roofs, and elevated surfaces.</p> <p>Experience working directly with people from diverse racial, ethnic, and socioeconomic backgrounds.</p>
Required Documents:	<ul style="list-style-type: none"> • Cover Letter • Resume
Optional Documents:	
Special Instructions to Applicants:	
Initial Application Review Date:	February 27, 2023
Open Until Position is Filled?:	Yes
Posting Close Date:	
Contact Information:	<p>For inquiries related to this job posting, please contact Ferris State University's Human Resources Department at (231) 591-2150, Monday – Friday between 8am and 5pm EST, or email us at fsujobs@ferris.edu.</p>
EEO Statement:	<p>Ferris State University, an Affirmative Action/Equal Opportunity employer, is committed to enhancing equity, inclusion, and diversity within its community. Ferris offers employment opportunities to qualified candidates seeking careers in a student-focused environment that values opportunity, collaboration, diversity, and educational excellence. Learn more about the Ferris Mission and community at ferris.edu. The University actively seeks applications from women, minorities, individuals with disabilities, veterans, and other underrepresented groups. For more information on the University's Policy on Non-Discrimination, visit: Ferris Non-Discrimination Statement.</p>