



FREDERIK MEIJER Gardens & Sculpture Park

JOB POSTING: FACILITY ATTENDANT, 1st SHIFT, PART-TIME

Posted Date: February 11, 2022

Department: Facility Attendants

Supervisor: Facility Attendant Manager

Pay Type: Part-time <25hrs, Hourly, Non-Exempt

Job Description: Position is responsible for making sure Meijer Gardens facilities are in outstanding condition each day and night as relates to cleaning and arrangement per building layouts and event diagrams. This position's schedule is weekends, approximately 16 hours per week.

General Functions:

- Clean buildings located on the grounds of Frederik Meijer Gardens and Sculpture Park, according to daily assignments and project requests. This may include but not be limited to proper use of cleaning supplies, trash removal, restroom cleaning, dusting, vacuuming, carpet cleaning, scrubbing tile floors, window washing, mopping.
- Set up facility rental equipment & exhibit materials for internal and external functions
- Set up for outdoor functions i.e. Concerts and outdoor rentals
- Provide effective and friendly service to our guests by serving their needs directly or providing service in support of others who are directly serving the needs of our guests
- Maintain stewardship of our environment by appropriate use of cleaning products, proper disposal of waste and efforts to avoid waste.
- Use computer to access information – e mails, diagrams, event schedules.
- Other duties as assigned by supervisor.

Expected Functions:

- Embrace and adhere to Meijer Gardens' mission, brand statement, operating model, policies, procedures, and guiding principles with a strong emphasis on professional behavior and the treatment of others with dignity and respect
- Embrace the fact we are a non-profit institution that serves the public and that you will work with a broad and diverse group of employees, volunteers, members, and guests

Education and/or qualifications preferred:

Education: High school, GED

Experience: Quality professional cleaning experience is desired but not required. Site specific training will be provided.

Specific Skills: Basic computer literacy, ability to comprehend verbal and written instructions, able to work well independently and in group situations.

Physical Requirements:

While performing the duties of this job, the employee is regularly required to sit, talk, and hear. The employee will be required to stand and walk. Specific vision abilities required by this job include close vision, distance vision, and ability to adjust and focus. The employee must occasionally lift 25pounds and/or move up to 100 pounds. Assistance in moving over 50# is recommended. Considerable reaching, stooping, bending, kneeling, and/or crouching is also required.

If you are interested in working for one of West Michigan's premier cultural institutions with a highly-motivated team...
send your cover letter and resume to hr@meijergardens.org.

Frederik Meijer Gardens and Sculpture Park is an Equal Opportunity Employer.

As part of our onboarding process, all new hires are required to complete our background check and drug screen process, which tests for amphetamines, cocaine, opiates, and phencyclidine.

Frederik Meijer Gardens & Sculpture Park promotes the enjoyment, understanding, and appreciation of gardens, sculpture, the natural environment, and the arts.