



Executive Director

Our team at HR Collaborative uses our years of human resources expertise to create dynamic solutions for some of the best companies in and around West Michigan. We provide a full range of services, which include working alongside these companies to find the best talent. Check out the job posting below to see if you would be a great fit for us or for one of our clients!

NIA Centre is an African American cultural center where all are welcome to share, teach, learn, and celebrate the collective African American culture. Located in the vibrant city of Grand Rapids, the NIA Centre is at the heart of West Michigan's African American community and seeks to provide a place where individuals can celebrate family, community, and culture.

NIA comes from a Swahili word meaning "purpose". The purpose of NIA Centre is to help build and develop the growing African American community in West Michigan and create a place to revere and honor the past as well as advocate for the future. They focus on providing programming and events for the underserved, communities of color, and the broader community in the areas of cultural arts, health awareness, entrepreneurship, and wealth building. In addition to growing their team, they are also excited to be developing plans to build a physical space for an African American Cultural center in Grand Rapids, Michigan. If you are interested in joining this growing organization, keep reading for more details!

NIA Centre is seeking a passionate and motivated **Executive Director** to lead their organization and support the organization's daily operations. Working closely with the Board of Directors, the Executive Director will work to develop strategies and effectively engage with the community to meet the goals, mission, and vision of the organization. You'll get the chance to network and build strong relationships with a variety of individuals within the community as well as support the overall growth and development of the NIA Centre.

As the Executive Director, you will:

- Oversee daily operations of the organization through leading our staff and providing strategic direction
- Lead initiatives in building our capacity through the hiring of new staff and plans to build a new physical location for our headquarters

- Develop fundraising strategies in collaboration with the Board of Directors to secure adequate funding for the organization
- Represent the NIA Centre within the West Michigan community through attending events hosted by the organization and other events in the community
- Support the development of programming and events to increase visibility of the organization within the community and grow our volunteer base

We'd love to see a candidate with:

- 3+ years of nonprofit leadership experience
- Bachelor's degree (Master's preferred but not required)
- Strong interpersonal and communication skills
- Ability to provide strategic direction
- Passion for the mission of the organization

What we offer you:

- \$65,000 annual salary
- Health, dental and vision insurance
- PTO
- An exciting opportunity to join a growing organization!

If you are interested in applying for this position, please upload your resume and a cover letter with the link below.