

FERRIS STATE UNIVERSITY

HUMAN RESOURCES

Position Title:	OVW Project Director
Location:	Big Rapids (Main Campus)
Department:	60002 - Orientation
Advertised Salary:	\$48,000
FLSA:	Exempt
Temporary/Continuing:	Temporary
Part-Time/Full-Time:	Full-Time
Union Group:	N/A
Term of Position:	12 Month
At Will/Just Cause:	At Will
Summary of Position:	<p>Ferris State University has been awarded a grant from the U.S. Department of Justice Office on Violence Against Women (OVW) to further a comprehensive coordinated community approach to enhance victim safety, provide services and support for victim/survivors, and support efforts to hold offenders accountable. The funding supports activities that develop and strengthen trauma-informed victim/survivor services and strategies to prevent, investigate, and respond to domestic violence, dating violence, sexual assault, and stalking on campus. The Office on Violence Against Women (OVW) Grant Project Director is a temporary, grant funded, full-time, 12 month position responsible for administering the OVW Campus Program Grant. The Director will serve as point of contact for the OVW Grant for the Department of Justice/OVW, will manage implementation of grant programs and activities, will lead us in the achievement of mandatory, statutory, and program requirements, will attend and participate in all required trainings, and will complete all grant reports, assessments, and OVW correspondences. In addition, the Project Director will ensure that we meet our OVW Priority Area expectations to specifically</p>

	increase our efforts to reduce stalking and to ensure that 50% or more of our proposed grant activities address stalking.
Position Type:	Staff
Required Education:	Bachelor's degree from an accredited institution.
Required Work Experience:	Full-time professional experience with sexual assault, domestic violence, dating violence, and stalking victim services, or primary prevention.
Required Licenses and Certifications:	
Physical Demands:	<ul style="list-style-type: none"> • Office environment • Moving • Reaching • Sitting • Repetitive movement • Standing
Additional Education/Experiences to be Considered:	<p>Masters degree in social work, sociology, psychology, health promotions, public health, education, communications, criminal justice, or a related field.</p> <p>Experience working in higher education.</p> <p>Experience designing and offering interactive in person or online educational workshops and passive/social media educational and prevention campaigns for adults.</p> <p>Experience in completing programmatic assessments and writing detailed reports on programmatic efforts.</p> <p>Experience managing a program budget.</p>
Essential Duties/Responsibilities:	<p>Lead our coordinated community response team (CCRT), which includes organizations external to the institution and relevant departments of the institution.</p> <p>Collaborate with the Title IX Coordinator to continue our mandatory prevention and education program on domestic violence, dating violence, sexual assault, and stalking for all incoming</p>

	<p>students (i.e., first year and transfer).</p> <p>Collaborate with our Department of Public Safety to plan for and implement ongoing training to all campus law enforcement to respond effectively to domestic violence, dating violence, sexual assault, and stalking.</p> <p>Provide ongoing training to all participants in the disciplinary/student conduct process, including those who serve as investigators, appellate officers, and sanctioning officials to respond effectively to situations involving domestic violence, dating violence, sexual assault, and stalking.</p> <p>Collaborate with the Violence Prevention Coordinator and the Women's Information Services, Inc. (WISE) to continue to implement universal prevention strategies that include: a. An ongoing prevention program on sexual assault, domestic violence, dating violence, and stalking for the entire campus community such as awareness events like Take Back the Night, Clothesline Project, social norms campaigns, etc. b. Bringing in the Bystander for all students, c. access to 24 hour-confidential victim services and advocacy and meets the needs of all our students across the main campus, Kendall College, and all twenty-two statewide locations.</p> <p>Design, implement, and evaluate violence prevention programs and advocacy services targeted toward the entire university community, with particular emphasis on underserved student populations, including BIPOC, international, and LGBTQIA+ students, and students with disabilities.</p> <p>Seek additional grant funding as needed, and supervise all grant funded programs and activities.</p> <p>Work collaboratively with all internal and external partners including campus law enforcement personnel, Student Affairs staff, Housing and Residential Life, Athletics, Human Resources, Equal Opportunity, Student Services for Statewide, Kendall College, and with community partners.</p> <p>Serve as a trauma-informed referral source for any disclosures of sexual assault and relationship violence, including from members of underserved and diverse student populations. The OVW Project Director will direct individuals who disclose sexual assault-related</p>
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	<p>experiences to appropriate campus and community resources.</p> <p>Work closely with OVW Technical Assistance providers throughout the entire project period.</p> <p>Attend all required trainings.</p> <p>Fully implement the Project Work Plan of the Campus Program grant including all communication, approval, and reporting required of the grant project.</p> <p>Work closely with and potentially supervise the Violence Prevention Coordinator and Peer Educators.</p> <p>Demonstrates an understanding of diversity, equity, and inclusion, especially in working relationships with students, faculty, staff and community members.</p> <p>Any other duties assigned within the position classification area.</p>
Marginal Duties/Responsibilities:	Other related duties as assigned.
Skills and Abilities:	<p>Committed to implement inclusive practices through an intersectional lens and the ability to work intentionally with a diverse student population.</p> <p>The ability to build strong working relationships with diverse populations and organizations, and run/lead effective meetings.</p> <p>The ability to work autonomously and as a team member within a college setting.</p> <p>Demonstrated commitment, experience and understanding for diversity, equity, and inclusion.</p>
Required Documents:	<ul style="list-style-type: none"> • Cover Letter • Resume • Unofficial Transcript 1
Optional Documents:	

Special Instructions to Applicants:	<p>Unofficial Transcript 1 (REQUIRED): Applicants must attach a copy of unofficial transcript of Bachelor's degree from an accredited institution.</p> <p>Transcript must include: Institution name, applicant name, date degree attained, degree awarded. Finalist will be required to submit an official transcript.</p>
Initial Application Review Date:	February 24th, 2023
Open Until Position is Filled?:	Yes
Posting Close Date:	
EEO Statement:	<p>Ferris State University, an Affirmative Action/Equal Opportunity employer, is committed to enhancing equity, inclusion, and diversity within its community. Ferris offers employment opportunities to qualified candidates seeking careers in a student-focused environment that values opportunity, collaboration, diversity and educational excellence. Learn more about the Ferris Mission and community at ferris.edu. The University actively seeks applications from women, minorities, individuals with disabilities, veterans, and other underrepresented groups. For more information on the University's Policy on Non-Discrimination, visit: Ferris Non-Discrimination Statement.</p>