



Kendall College of Art and Design
of Ferris State University

17 Fountain St. NW
Grand Rapids, MI 49503

P 616.451.2787
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Position Title:	Photographer/Videographer (part-time)
Location:	Grand Rapids (Kendall)
Department:	92653 - KCAD Communications
Advertised Salary:	Salary is commensurate with qualifications
FLSA:	Non-Exempt
Temporary/Continuing:	Continuing
Part-Time/Full-Time:	Part-Time
Union Group:	N/A
Term of Position:	As Needed
At Will/Just Cause:	At Will
Summary of Position:	Provide on-call photography/videography support as needed for Kendall College of Art and Design of Ferris State University (KCAD). The part-time Photographer/Videographer will create all types of professional quality imagery, including but not limited to portrait, event, and artwork reproduction photography, and video of students, faculty, staff, and administration, architecture, events, and exhibitions for the promotion of the institution. This is a part-time on-call position. Daily/weekly schedule will be determined based on KCAD's need dependent on events, functions, etc. and may include evenings and/or weekends as needed.
Position Type:	Staff
Required Education:	BFA in Photography, Video Production or equivalent.
Required Work Experience:	At least one year of experience as a professional photographer and videographer, either in commercial, fine arts, or academic setting
Required Licenses and Certifications:	
Physical Demands:	office environment, bending, carrying, moving, reaching, sitting, twisting, lifting, pulling/pushing, repetitive movement, standing
Additional Education/Experiences to be Considered:	MFA in Photography or equivalent Familiarity with art direction Familiarity with additional photo/video editing software not specified above Familiarity with digital publishing processes Familiarity with social media platforms Familiarity with web content management systems 3 or more years of professional photography and videography

	<p>experience.</p> <p>Experience with event, portraiture, architecture, and artwork reproduction photography</p>
Essential Duties/Responsibilities:	<p>Document—via photographs and or videos—key college events, which may include annual student exhibition, studio excellence awards, alumni events, gallery openings, commencement, credit and non-credit classes in-session, and other events as assigned</p> <p>Capture studio and environmental portraits of students, staff, faculty, alumni and others</p> <p>Capture architecture/campus imagery</p> <p>Coordinate/execute video productions, with and without recorded audio</p> <p>Edit and enhance captured imagery, video, and audio</p> <p>Demonstrate an understanding of diversity, equity and inclusion, especially in working relationships with students, faculty, staff and community members.</p> <p>Maintain KCAD brand standards</p> <p>Any other duties assigned within the position classification area.</p>
Marginal Duties/Responsibilities:	
Skills and Abilities:	<p>Excellent written and verbal communication skills</p> <p>Excellent file management and organization skills</p> <p>Demonstrated commitment, experience and understanding for diversity, equity and inclusion.</p> <p>Ability to operate and maintain digital SLR cameras, lighting equipment, and associated accessories</p> <p>Ability to create short-form, long-form, and social media videos</p> <p>Ability to capture high-quality audio and operate/maintain audio recording equipment used for video production</p> <p>Mastery of Adobe Premiere Pro, Adobe Photoshop, Adobe Lightroom, and Adobe After Effects software</p> <p>Ability to plan, organize, and make decisions</p> <p>Ability to communicate effectively with a variety of students, faculty, staff, and visitors in a variety of situations</p> <p>Proven time-management skills</p>
Required Documents:	<p>Cover letter</p> <p>Resume</p> <p>Unofficial Transcript 1(Required): Applicants must attach a copy of unofficial transcripts of degree as described in the Required Education section. Transcripts must include: Institution name, applicant name, date degree attained, and degree awarded. Finalist will be required to submit an official transcript.</p>
Optional Documents:	
Special Instructions to Applicants:	

Initial Application Review Date:	January 20, 2023
Open Until Position is Filled?:	No
Posting Close Date:	January 19, 2023
EEO Statement:	Ferris State University, an Affirmative Action/Equal Opportunity employer, is committed to enhancing equity, inclusion, and diversity within its community. Ferris offers employment opportunities to qualified candidates seeking careers in a student-focused environment that values opportunity, collaboration, diversity and educational excellence. Learn more about the Ferris Mission and community at ferris.edu . The University actively seeks applications from women, minorities, individuals with disabilities, veterans, and other underrepresented groups. For more information on the University's Policy on Non-Discrimination, visit: Ferris Non-Discrimination Statement .
Contact Information:	For inquiries related to this job posting, please contact Jennifer Wallace – Ferris State University's Human Resources Department at (231) 591-2150, Monday – Friday between 8am and 5pm EST, or email us at fsujobs@ferris.edu .